

# KAKENHI Online Application Procedure (1)

(1) Log-in to the top page: <http://www-shinsei.jsps.go.jp/kaken/index.html>

① Click 「Japanese → English」 and switch to English Page. (2) Click 「Researcher login」.

Japanese page

JSPS  
科研費電子申請システム

Japanese > English

トップページ 研究者の方 向け情報 所属研究機関担当者 向け情報 ご利用にあたって お問い合わせ先

科研費電子申請システムへのアクセスについて

e-RadでログインID・パスワードを変更した場合、変更したログインID・パスワードで科研費電子申請システムにログイン可能となるまで、30分から1時間程度かかります。e-RadでログインID・パスワードを変更した場合は、しばらく時間を置いて科研費電子申請システムにログインしていただきますようお願いします。

English page

JSPS Electronic Application System  
for Projects Funded by Grants-in-Aid for Scientific Research

English > Japanese

トップページ 研究者の方 向け情報 所属研究機関担当者 向け情報 ご利用にあたって お問い合わせ先

Japan Society for the Promotion of Science

Accessing the Electronic Application System

When using the Kakenhi electronic application system (application system / grant application system), please click the banner below to log-in with your e-Rad ID and password.

If you have changed your log-in ID and password on e-Rad, a period between 30 minutes to 1 hour shall be required before the updated log-in ID and password become effective for the Kakenhi electronic application system.

After you change your log-in ID and password on e-Rad, please allow some time before trying the Kakenhi electronic application system log-in.

Please note that the update could take longer depending on the system status.

Researchers login

Manual download: <http://www-shinsei.jsps.go.jp/kaken/docs/manual1ka-E.pdf>

(2)

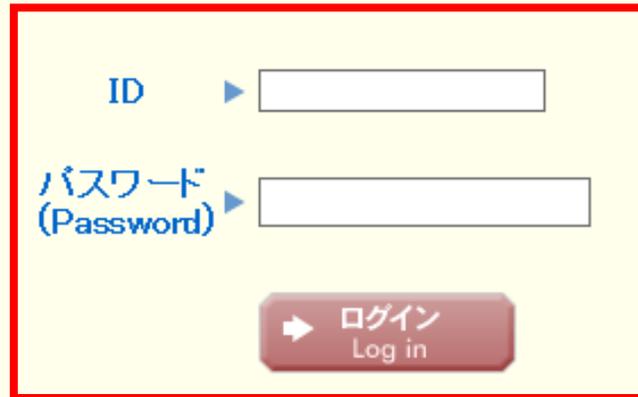
②Applicant Log-in「応募者ログイン」Page is shown.

Enter e-Rad 「ID」、「Password」 and click Log-in [ログイン].

JSPS

科研費電子申請システム

応募者ログイン  
Applicant Login



The screenshot shows a login form with two input fields. The first field is labeled 'ID' and the second is labeled 'パスワード (Password)'. Below the fields is a button labeled 'ログイン Log in'. The entire form area is enclosed in a red rectangular border.

Note: Enter the capital & small letters, numbers and other characters correctly.

**e-Rad ID and password for each researcher is issued by the office-in-charge of HU. If you lost these, contact the officer to confirm the details and reissue for you.**

※ e-RadのログインID・パスワードを入力してください。

※ e-RadのログインID・パスワードが分からない場合は、所属している研究機関の事務局等に確認してください。

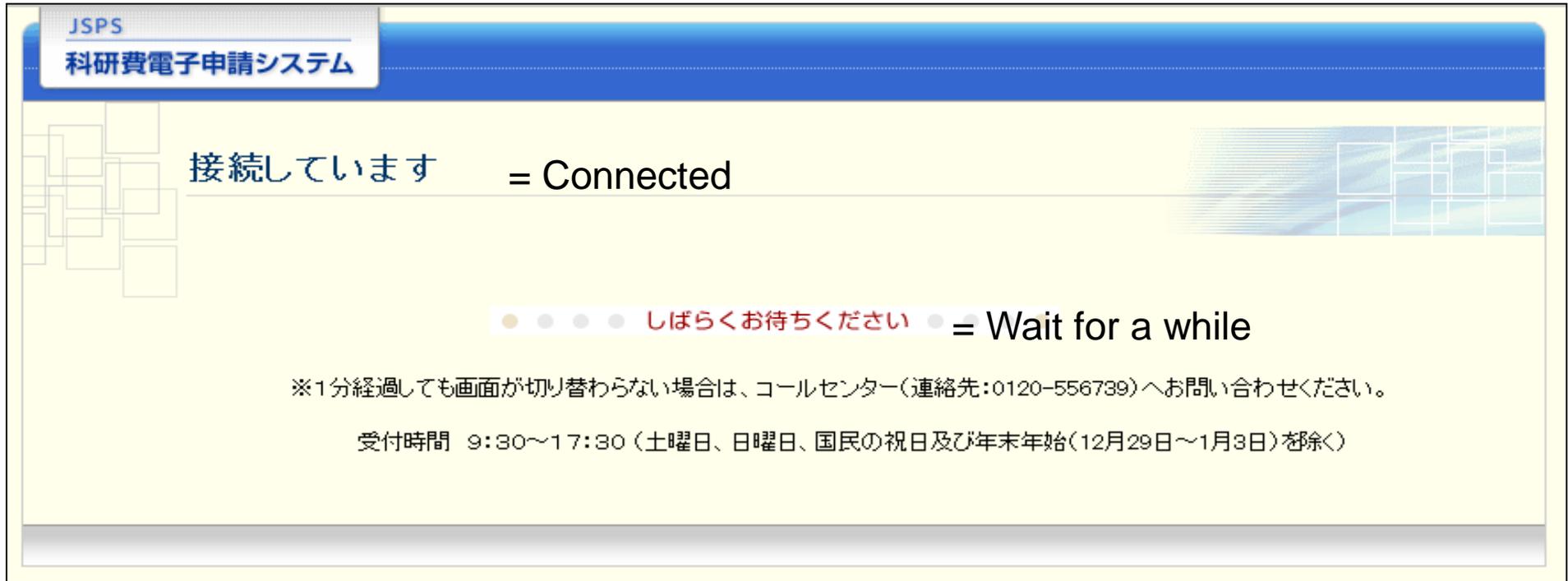
\*Enter your e-Rad log-in ID and password.

\*If you don't know your e-Rad log-in ID and/or password, check with the relevant office/section of your research institution.

After Log-In, you may be asked to register your e-mail addresses (primary and optional). If so, please enter currently valid e-mail addresses.

### (3)

- ③ If you see 「接続しています」 = connected, the system is active now and you can proceed further.



Note: If nothing happens with the screen even after 1 minute, you may contact the Kakenhi Electronic Application System Call Center (Telephone:0120-556739). But, only Japanese may be used..

Working Hours: 9:30~17:30 (except for Saturday, Sunday and Public Holidays)

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④ Applicants Menu「応募者向けメニュー」 will appear.



### 研究者情報確認 Researcher Information Check

- ▶ e-Radで登録された研究者情報を確認する  
Check researcher information registered with e-Rad

研究者情報を確認する  
Check researcher information

Confirm your  
information in e-Rad

### 応募手続き Application procedure

- ▶ 応募を開始する  
Start the application process

特別推進研究  
Grant-in-Aid for Specially Promoted Research

新学術領域研究(研究領域提案型)(新規の研究領域)  
Grant-in-Aid for Scientific Research on Innovative Areas  
(New Research Area)

### Modify or check status

- ▶ 作成中の調書を修正する  
Modify a research proposal document being created  
現在作成中の調書はありません。(There is no Research Proposal Document currently being created.)
- ▶ 提出した申請の処理状況を確認する  
Check the processing status of a submitted application  
現在申請済みの調書はありません。(There is no Research Proposal Document which has been applied now.)

### View feedback

(for applications that were not selected)

- ▶ 審査結果を閲覧する場合は、以下  
To view the review results, click the

審査結果を閲覧する  
View screening results

# Start application

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基盤研究・挑戦的研究・若手研究

Grant-in-Aid for Scientific Research / Grant-in-Aid for Challenging Research / Grant-in-Aid for Early-Career Scientists

## List of Research Categories Accepting Applications

**<IMPORTANT> \*Make sure to read this column before creating a Research Proposal Document.**

- The Research Proposal Document consists of the following two sections:
  - **Application Information** : Enter information from the Application Information Input screen.
  - **Application Details File** : Fill out the prescribed application details file form for each research category.
- Make sure to download and use **the application details file** form prescribed for the research category you are applying for.
- After filling out the application details file, click [Application Information Input] to proceed to the next step.

## (2) Download Application Form

Click the Tab for desired Grant Type in [Applicants Menu] 「応募者向けメニュー」

This example applies to: **Scientific Research ( C ) (general) 基盤研究(C)(一般)**

研究種目名 Research Category	応募内容ファイル 様式のダウンロード Application Details File Form Download	URL	応募情報入力 Application Information Input
Scientific Research ( C ) (general)			
平成30年度 基盤研究(C)(一般)	<a href="#">こちらから取得してください</a>	<a href="#">科学研究費助成事業ホームページ</a>	
平成30年度 基盤研究(C)(特設分野研究)	<a href="#">こちらから取得してください</a>	<a href="#">科学研究費助成事業ホームページ</a>	

Download Application Details File (Word)

Online Application Information input

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I 公募要領 (特別推進研究、基盤研究 (S・A・B・C)、挑戦的萌芽研究、若手研究 (A・B))  
Application Procedures for Grants-in-Aid for Scientific Research



日本語 Japanese	英語 English	別冊 (応募書類の様式・記入要領) 日本語 Japanese	別冊 (応募書類の様式・記入要領) 英語 English

Application Procedures for Grants-in-Aid for Scientific Research-KAKENHI-

FY2018

II  
Fo

1. 研究計画調書 (Web入力項目)

Information on Web-based Application

研究計画調書 (PDFファイル) の前半部分 (「審査を希望する区分」「研究代表者氏名」等) 及び後半部分 (「研究経費とその必要性」「研究費の応募・受入等の状況」等) については、研究代表者が電子申請システムによりWeb上で入力します。

応募者が電子申請システムで行う手続については、こちらを参照ください。(電子申請のご案内ページ)

Supplement



Application Procedures for Grants-in-Aid for Scientific Research-KAKENHI-

[平成30年度 研究計画調書 \(Web入力項目\) \(基盤研究 \(S\)\) 作成・入力要領](#)

[平成30年度 研究計画調書 \(Web入力項目\) \(基盤研究 \(A・B・C\)、挑戦的研究 \(開拓・萌芽\)、若手研究\) 作成・入力要領](#)

※特別推進研究は下記、「研究計画調書作成・記入要領」に記載

[FY2018 Procedures for Preparing and Entering Application Information \(to be entered in the Website\) \(Grant-in-Aid for Scientific Research \(S\)\)](#)

[FY2018 Procedures for Preparing and Entering Application Information \(to be entered in the Website\) \(Grant-in-Aid for Scientific Research \(A/B/C\), Challenging Research \(Pioneering/Exploratory\), and Early-Career Scientists\)\)](#)

PDF Forms concerning Web Application

(Grant-in-Aid for Scientific Research (A/B/C), Challenging Research (Pioneering/Exploratory), and Early-Career Scientists)

研究種目等	web入力項目 (前半)
特別推進研究 (新規)	
基盤研究 (S)	
基盤研究 (B) (特設分野研究)	
基盤研究 (C) (一般)	

機関番号	研究種目番号	審査区分
00000	00	0

平成30年度 (2018年度) 基盤研究 (C)

新規

研究種目	基盤研究 (C)	審査区分	一般
分野			

The confirmation of the content of the application and the preparation of the review material is based on the "Research Proposal Document (to be entered in the Website)", which constitutes one part of the application documents. Consequently, it is possible that the information entered in the website will have an influence on the results of the review, or it is possible that the research project will not be accepted for review, because of the content entered. Therefore, the applicant should prepare the Research Proposal Document with care.

Also, a part of content entered (title of Proposed Research Project, information of project member, effort, etc.) will be provided to the e-Rad.

Please select "application information input" of the research category for which an application is

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# Procedures and Forms for Research Proposal (Main part)

## 2. 研究計画調書 (添付ファイル項目)

研究計画調書 (PDFファイル) の中間部分に当該添付ファイル項目は電子申請システムからは作成

### FY2018 Procedures for Preparing and Entering a Research Proposal Document for “Scientific Research (A/B/C) (General)”, “Early-Career Scientists” (New Proposal)

Applicants for KAKENHI should fill in this Research Proposal Document, giving details of the research project based on the Application Procedures, and submit it to the **Independent Administrative Legal Entity Japan Society for the Promotion of Science** (hereinafter referred to as JSPS) prior to application. This Research Proposal Document is used as review material at the JSPS Scientific Research Review Committee.

The applicant should fill in the form correctly, while taking the following points into account.

When the application is approved as a result of the review at the Scientific Research Review

様式番号 Form Number	種目 Research categories	日本語 Japanese		英語 English	
		研究計画調書作成・記入要領 Procedures for Preparing and Entering a Research Proposal Document	様式 Form	研究計画調書作成・記入要領 Procedures for Preparing and Entering a Research Proposal Document	様式 Form
S-1(1)			 		 
S-1(2)	特別推進研究 (新規) "Grant-in-Aid for Specially Promoted Research" (new)		 		 
S-1(3)			 		 

Form S-14: Research Proposal Document (forms to be uploaded)

### Scientific Research (C) (General) 1

#### 1. Research Objectives, Research Method, etc.

This research proposal will be reviewed in the Basic Section of the applicant's choice. In filling this application form, refer to the Application Procedures for Grants-in-Aid for Scientific Research -KAKENHI-.

In this column, research objectives, research method, etc. should be described within 3 pages. A succinct summary of the research proposal should be given at the beginning.

The main text should give descriptions, in concrete and clear terms, of (1) scientific background for the proposed research, and the “key scientific question” comprising the core of the research plan, (2) the purpose, scientific significance, and originality of the research project, and (3) what will be elucidated, and to what extent and how will it be pursued during the research period.

If the proposed research project involves Co-Investigator(s), a concrete description of the role-sharing between the Principal Investigator and the Co-Investigator(s) should be given.

[SUMMARY] \*Describe in about 10 lines

S-1(4)

Co-Investigator  
(kenkyu-buntansha)  
Consent  
Forms

Forms to report completion of  
-Grant  
-Single-year  
fund  
-Multi-year  
fund etc.

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3. 研究分担者承諾書

研究代表者は、研究組織を構成する場合（計画に研究してください。  
（\*その後、研究分担者が所属機関を変更した場合はこの書類は、日本学術振興会に提出する必要はありません）

C-11,F-11,Z-11,CK-11	研究分担者承諾書（他機関用）
C-12,F-12,Z-12,CK-12	研究分担者承諾書（同一機関用）

様式 C-11、F-11、Z-11、CK-11（共通）

平成 年 月 日

科学研究費助成事業研究分担者承諾書（他機関用）

研究代表者所属研究機関・部局・職・氏名

殿

様式 C-12、F-12、Z-12、CK-12（共通）

平成 年 月 日

科学研究費助成事業研究分担者承諾書（同一機関用）

研究代表者所属部局・職・氏名

殿

4. 補助事業完了届

研究が予想以上に進展し、継続課題の当初の到達目標を既合には、補助事業完了届を研究代表者が作成し、研究機関

<補助金分>

U-1-1	補助事業完了届
U-1-1(別紙)	補助事業完了届（別紙）

<基金分>

U-1-2	補助事業完了届
U-1-2(別紙)	補助事業完了届（別紙）

<一部基金分>

U-1-3	補助事業完了届
U-1-3(別紙)	補助事業完了届（別紙）

様式 U-1-1

平成29年度 科学研究費助成事業（科学研究費補助金）（研究種目名を記入）の補助事業完了届

平成 年 月 日

独立行政法人日本学術振興会理事長 殿

研究代表者所属研究機関・部局・職・氏名 [印]

機関番号

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### (3) Preparation of the Research Proposal [研究計画調書]

- ① Refer to the Web page related to [5. Application Procedure \(5\) slide](#), and click the Enter Application Information [応募情報入力] tab for the desired Grant Type.

研究種目名	応募内容ファイル 様式のダウンロード	URL	応募情報入力
平成28年度 基盤研究(S)	<a href="#">こちらから取得してください</a>	<a href="#">科学研究費助成事業ホームページ</a>	▶ 応募情報入力
平成28年度 基盤研究(B)(特設分野研究)	<a href="#">こちらから取得してください</a>	<a href="#">科学研究費助成事業ホームページ</a>	▶ 応募情報入力
平成28年度 基盤研究(C)(一般)	<a href="#">こちらから取得してください</a>	<a href="#">科学研究費助成事業ホームページ</a>	▶ 応募情報入力

Scientific Research ( C ) (general)

- ② Information related to double/parallel application will appear. After confirming the content, click [OK].

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ヘルプ Help ログアウト Log out

応募者向けメニュー(Menu for Applicant) > 研究計画調書作成(受付中研究種目一覧)(Create Research Proposal Document(List of Research Categories Accepting Applications))  
> 応募情報入力(Application Information Input) > 応募情報又は研究計画調書確認(Application Information or Research Proposal Document Check) > 応募情報又は研究計画調書確認完了(Application Information or Research Proposal Document Confirmed)

## 応募情報入力 Application Information Input

Parallel submission of research proposals cannot be allowed for the following research categories when applying for Grant-in-Aid for Scientific Research (A/B/C) (General).

(Refer to "Table of Restriction on Parallel Grant Application/Receipt" in the Application Procedures for Grants-in-Aid for Scientific Research.)

(1) Applicants who have a continued project of the following research categories:

Grant-in-Aid for Specially Promoted Research, Grant-in-Aid for Scientific Research (S), Grant-in-Aid for Scientific Research (A/B/C) (General), Grant-in-Aid for Challenging Exploratory Research (early Grant-in-Aid for Scientific Research

OK

キャンセル  
Cancel

You can switch from Japanese to English language and vice versa !

From Enter Application Information 「応募情報入力」 screen, click the 「Japanese ▶ English」 button to switch to the English Language page.

「English ▶ Japanese」 button will switch to the opposite direction

画面を表示してから29分経過  
最終保存日時: 入力内容は保存されていません。

Application Information Input  
3 minutes have been passed since the screen had been displayed.  
Last Saved Date: The information entered is not saved.

Research Proposal Document for "Scientific Research (C) (General)" (FY2018)

New proposal or Continued	* <input type="text"/> (For Continued, only continued projects facing substantial changes to the research plan will be applicable.)
Research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project	* <input type="text"/> (To apply, enter the Grant Number for the Research Plan with FY 2018 as the final year of the research period)
Basic Section <input type="button" value="List"/>	* <input type="text"/>
Name of the Principal Investigator	(Pronunciation in katakana) ゴータム ビタンバル (Kanji etc) Gautam Pitambar
Research Institution	(Number) 10101 北海道大学
Academic Unit (School, Faculty, etc.)	(Number) 999 創成研究機構 <small>(Enter if the Academic Unit (Schod, Faculty, etc.) name is</small>

# How to read the restriction table?

Attached Table 1 Table of Restriction on Parallel Grant Application/Receipt

1-1) Type “Principal Investigator (New Proposal/Continued) (Column A) → Principal Investigator (Column B)”

This table shows the restriction on parallel grant application/receipt in case of “a person who tries to apply as Principal Investigator for a research project mentioned in column A (research categories for which JSPS organizes a call for proposals), or a person who has already become Principal Investigator of a research project that is scheduled to be continued in FY2018 (continued research project) mentioned in column A” applies as Principal Investigator for mentioned in column B.

Column A		Column B													
		Specially Promoted Research	Scientific Research (S)	Scientific Research (A)		Scientific Research (B)		Scientific Research (C)		Early-Career Scientists	Scientific Research on Priority Areas			Challenging Research	
				General	General	General	General	General	Research in a proposed research area			Pioneering	Exploratory		
									Special Research		Public-Invited research			Research in a proposed research area	
New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal	New Proposal		
PI	PI	PI	PI	PI	PI	PI	PI	PI	PI	PI	PI	PI	PI		
Early-Career Scientists	New Proposal	PI	□	×	×	×	×	×	—				×	×	
	Continued	PI	□	▲	▲	▲	▲	▲	—				▲	▲	
Challenging Research	Pioneering	New Proposal	PI	□			×	×	×	×	×	×	×	—	—
		Continued	PI	□			▲	▲	▲	▲	▲	▲	▲	—	—
	Exploratory	New Proposal	PI	□				×	×	×	×			—	—
		Continued	PI	□				▲	▲	▲	▲			—	—

■: The researcher can apply for both research projects. However, in case both are adopted, he or she only implements the research of the research project in A.

□: The researcher can apply for both research projects. However, in case both are adopted, he or she only implements the research of the research project in B.

“Restrictions Tables” to check options for multiple applications (in varying capacities).  
[http://www.jsp.go.jp/j-grantsinaid/03\\_keikaku/data/h30/koubo.pdf](http://www.jsp.go.jp/j-grantsinaid/03_keikaku/data/h30/koubo.pdf) check pp. 38—43.